

MATHEMATICS DEPARTMENT

Graduate Office

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Mathematics Department Policy on TA's tutoring university students for pay

The university policy on Graduate Teaching Assistants tutoring university students for pay is as follows (from the Appointed Personnel Handbook):

7.01.02 Tutoring by Appointed Personnel

Appointed personnel are not permitted to tutor University students for pay. With the approval of the department head, graduate and undergraduate assistants may tutor individuals or groups for pay provided that the students who are tutored are not enrolled in regular University sections or classes taught by the tutor, that the tutor has no advance knowledge of any examination to be given to the students being tutored, and that the tutor has no part in determining grades for any student whom he or she has tutored.

In the Mathematics Department most TA's are involved in multi section courses. The Department's policy is as follows:

If you are teaching or assisting in any way with a multi section course, you cannot tutor a student in any section for that course for pay. Examples of assisting include, but are not limited to, helping with the grading of final exams for the course or leading review sessions for the course. Even if you are not teaching or assisting a course, if you have any knowledge of the exams for that course you may not tutor any student in any section of that course.

For the department head approval called for in the university policy, Mathematics department TA's who wish to tutor university students for pay must go to the graduate office, pick up a copy of this departmental policy and sign it to indicate they have read and will abide by the policy.

I have read and will abide by the above policy.

Student signature

Date